

BRIDE: _____

GROOM: _____

DATE: _____

Wedding Day Personal Items

*****PERSONAL ITEMS MAY "ONLY" BE DELIVERED DURING THE WEEK OF YOUR WEDDING ON TUESDAY, WEDNESDAY OR THURSDAY FROM 10AM - 9PM. PLEASE COORDINATE DELIVERY TIME WITH YOUR EVENT CONSULTANT*****

CEREMONY ITEMS

- _____ Aisle Runner
- _____ Baskets (for programs/yarmulkes, etc.)
- _____ Bobby Pins/Hair Clips (for yarmulkes)
- _____ Flower Girl Basket(s)
- _____ Glass for Breaking
- _____ Ketubah
- _____ Kiddush Cup
- _____ Programs
- _____ Ring Bearer Pillow(s)
- _____ Unity Candles and Holders
- _____ Wine
- _____ Yarmulkes
- _____ Memory Candle

BALLROOM ITEMS

- _____ Cake Knife
- _____ Cake Server
- _____ Cake Topper
- _____ Candles
- _____ Favors
- _____ Menu Cards
- _____ Money Holder
- _____ Table Names
- _____ Table Numbers
- _____ Toasting Set

LOBBY ITEMS

- _____ Candles
- _____ Easel
- _____ Engagement Photo
- _____ Framed Table Seating Chart
- _____ Guest Book
- _____ Guest Book Pen(s)
- _____ Photographs
- _____ Place Card Holders
- _____ Place Cards (arrange in alphabetical order)

MISCELLANEOUS ITEMS

- _____ Cigars
- _____ Cigar Cutters
- _____ Family Heirlooms or Memorabilia
- _____ Flip Flops
- _____ Ladies Room Toiletry Basket
- _____ Master Guest List
- _____ Men's Room Toiletry Basket
- _____ Personalized Cocktail Napkins
- _____ Personalized Matches

Special Instructions: _____

*****PLEASE LABEL ALL BOXES AND ITEMS WITH YOUR LAST NAMES AND YOUR WEDDING DATE*****

Florentine Gardens is NOT responsible for lost, stolen or broken items and will not accept items of sentimental or monetary value.

Client Signature: _____